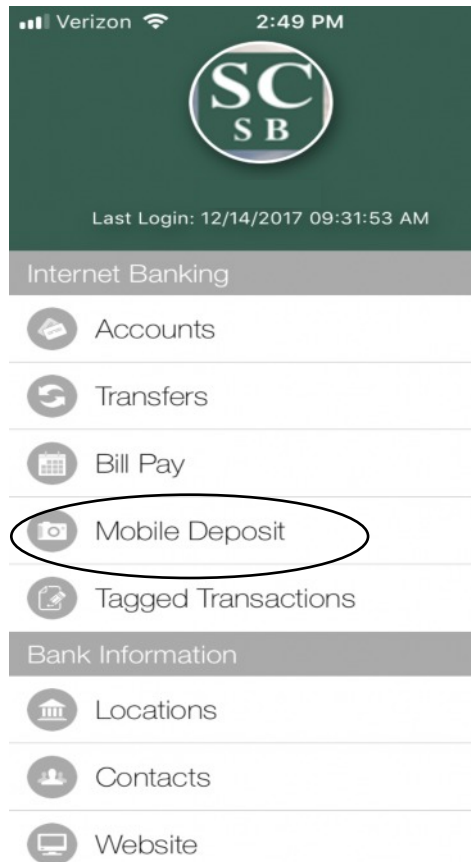


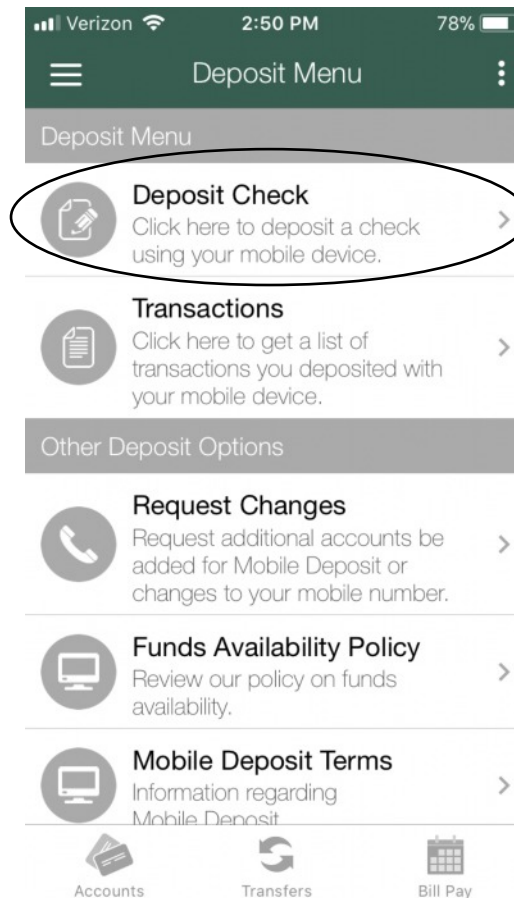
# Mobile Deposit Capture - Customer Instructions

You must FIRST sign on through the Mobile App, click mobile deposit, and fill in your information. Once we approve your request, you can make deposits through Mobile Banking.

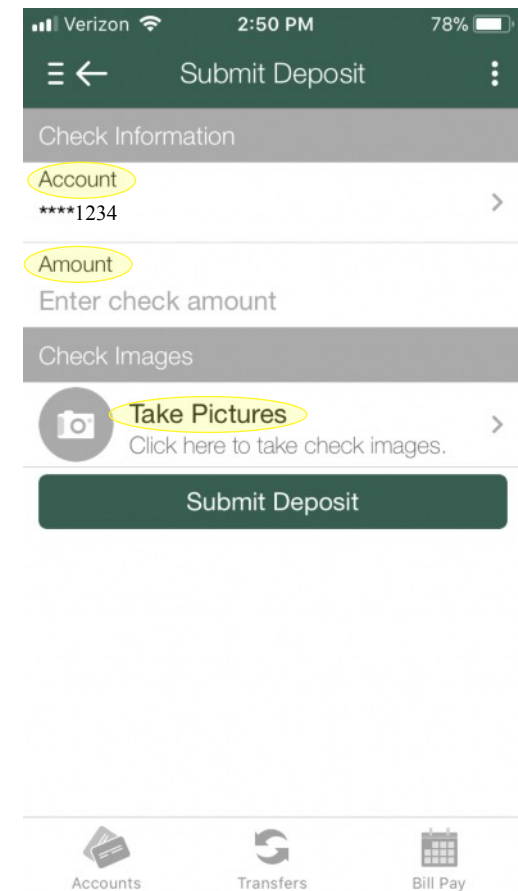
Login to Online Banking  
& click on Mobile Deposit



Click on Deposit Check

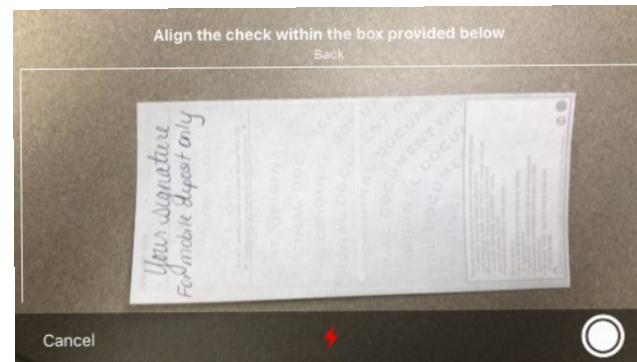
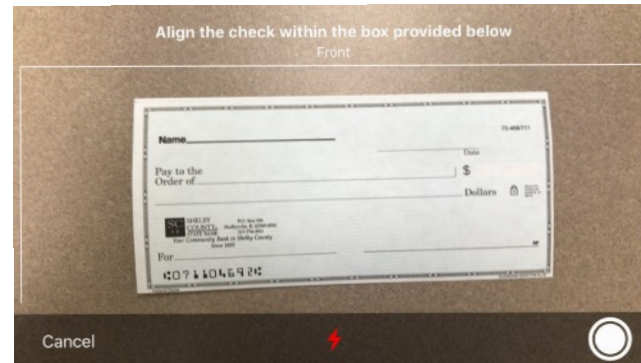
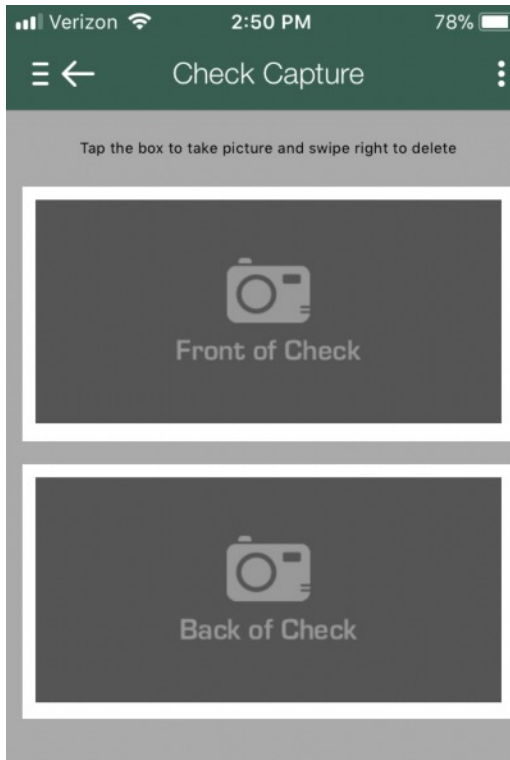


Choose Account to Deposit into, enter check amount, and then click Take Pictures



**\*Make sure check is on a clean, flat surface.**

Take a picture of the front & back of the check. Click on 'Front of Check' and follow instructions on screen. Then click 'Back of Check' and follow instructions on the screen. Review images for quality & click 'Save Images'.



\*Check does not need to fill the box, but makes sure it is within the box

Submit Deposit after images of the check have been taken. Click 'I Agree' on the agreement terms. We will notify you if the deposit is declined or a hold is placed on the deposit for collection of funds. Deposits will be credited by 3pm next business day Monday-Friday.

